

# **LITTLE BROMLEY PARISH COUNCIL**

## **DRAFT MINUTES**

**Minutes of the meeting of the Parish Council held at The Haywain Public House, on Thursday 20<sup>th</sup> November 2025 @ 19.30pm**

**In Attendance:**

**Councillor I Smith (Chairman)**  
**Councillor K Hodgkiss**  
**Councillor N Stock**  
**Councillor C Barrett**  
**Councillor A Monger**  
**Clerk – D Sauka**

### **Meeting commenced @ 19.30pm**

10 members of the public attended.

#### **90/1. Apologies to be received and accepted**

Cllr Guglielmi

#### **90/2. Members Interests**

- To declare any Disclosable Pecuniary, other Pecuniary or Non-Pecuniary interests  
Cllr Hodgkiss declared an interest in item 90/9 and will leave the meeting whilst being discussed.
- Form for Monitoring Officer – Clerk again sent form to Monitoring Officer - still awaiting response. Will try and make contact in person.

#### **90/3. Reports**

a) County Councillor – ECC October Reports on website

b) District Councillor

Cllr Z Fairley stated that Local Government review consultation review had been sent out this week, stating proposals for unitary Councils for Greater Essex. Tendring have proposed and are supporting 5 unitary Councils. Out of which Tendring would come under Northeast (Braintree, Colchester, and Tendring).

Public meeting tomorrow evening at 7.00pm at Ardleigh Village Hall with National Grid and update on NSIPS.

Latest date to register representation to the Planning Inspectorate in respect of National Grid is 27<sup>th</sup> November 2025.

c) Parish Councillors – None

d) Footpath Warden- None

e) Police Report – Tendring report received from Cllr Fairley. To be put on LBPC website  
Cllr Barrett stated that there is a weekly Police Report which you can subscribe to  
Cllr Stock stated that this could be advertised on the LBPC website making it easier for parishioners to find if required.

#### **90/4. To agree:**

- Minutes of the PC meeting held on the 24<sup>th</sup> September 2025

Cllr Hodgkiss pointed out that there were a couple of spelling mistakes that needed to be corrected. Cllr Smith moved for the Clerk to correct them before publication. Cllr Stock proposed content of the minutes to be correct, subject to the aforementioned corrections. 2nd Cllr Barrett- Unanimously agreed.

It was further resolved that once corrected and re-printed the minutes would be signed by Cllr Smith.

#### **90/5. Bank Mandate**

- To discuss changes and updates including agreeing any additions of Parish Councillor Signatories

After discussion Cllr Stock proposed that Cllr Hodgkiss be added as a signatory to the online Banking. 2<sup>nd</sup> Cllr Barrett. Unanimously agreed.

Cllr Barrett stated that former Cllr Buxton was still on the website as a signatory, which is to be removed. Clerk confirmed that he had definitely been removed from the on-line banking.

#### **90/6. Footpath Maintenance**

- To Receive update from PS Lead regarding Path Partnership (P3) Scheme  
Mr G Knott stated that since last meeting the application form has been completed for the Parish Paths Partnership Scheme and submitted but has yet to receive a response. He has emailed, texted, phoned but is still awaiting a response. Email received regarding First Aid Course, responded to the email, and texted, but had no response. Phoned the provider who stated that his name had not been added to list. Requested that the form be sent to them, which was done. Contacted provider who confirmed that he was now on the course, but was informed 2 other candidates have dropped out, so they don't know if that particular dated course will still go ahead. Cllr Stock showed an interest in also attending the course. (26<sup>th</sup> November – 10am to 1pm in Danbury if to go ahead)

There have so far been 6 volunteers coming forward to participate in the maintenance. Has already submitted all works that is required, including posts, bridges, trimming etc. Awaiting grant has been sign-off before works can commence.

#### **90/7. LBPC Website**

- To consider options for updating the Parish Council website including to ensure compliance with Assertion 10 and WCAG 2.2 AA accessibility standards and acquiring .gov email addresses for the Clerk and Councillors and to agree next steps.  
Cllr Stock stated that this is a requirement and will give the website a more professional look. Proposed that LBPC seeks to find best possible provider.  
Cllr Hodgkiss stated that a couple of other providers have been looked into and there is not much monetary difference between them. VCS Websites who currently manage the current website looks favorable, as they would be able to smoothly migrate easily to a .gov website, whereas the others would have to build the website. Cllr Barrett who currently manages the LBPC website, stated that she would be in favour of remaining with VCS Websites.

Cllr Stock proposed that VCS Websites draw up a contract for the Councillors to review.

Clerk suggested that EALC might have generic online policies on their website.

Proposed by Cllr Hodgkiss, 2<sup>nd</sup> Cllr Stock, Unanimously agreed.

#### **90/8. St Mary's Church**

- **Memorial Garden**

Email received from Reverend Saxon re the internment of Ashes at St Mary's Church Little Bromley is still progressing through the faculty system with the diocese. As soon as the go ahead for the period of Public Notice is given, he will let us know. Suggested a letter of support would help the process along.

Cllr Stock proposed that LBPC send a letter of Support. 2<sup>nd</sup> Cllr Smith - Unanimously agreed. Cllr Stock to Compose.

#### **90/9. Defibrillator**

- To designate a Defibrillator Monitor to report to the Parish Council at each Parish Council meeting, under Reports Heading above. To discuss reimbursement of monies for the purchase of defibrillator pads purchased by parishioner.

Cllr Hodgkiss stated that she was willing to take responsibility for the defibrillator and will make a report at LBPC meetings. She also stated that she had checked the battery life, which has gone down to 1 bar, indicating that a new battery is needed. (Costs in the region of £250.) Cllr Stock proposed that Cllr Hodgkiss take on the roll of defibrillator monitor and to look into purchasing a new battery for up to £300. 2<sup>nd</sup> Cllr Smith. Unanimously agreed.

*\*\*Cllr Hodgkiss left the meeting due to a pecuniary interest in next item to be discussed\*\**

Cllr Stock proposed that now the Parish Council has taken on the responsibility for the defibrillator, monies should be repaid to Cllr Hodgkiss for the monies spent on replacing the pads. Cllr Smith questioned the fact that Cllr Hodgkiss purchased the pads before the Council took on the upkeep of the defibrillator, after discussion it was agreed to honor it.

Proposed Cllr Stock, 2<sup>nd</sup> Cllr Monger. Unanimous.

*\*\* Cllr Hodgkiss returned to the meeting\*\**

#### **90/10. Invoices to be paid**

- £66 to K Hodgkiss for Defib Pads

Proposed Cllr Stock, 2<sup>nd</sup> Cllr Monger, Unanimous

Clerk to post online for nominated Councillor to release payment.

#### **90/11. Applications & Determinations**

APPLICATION NO: [25/01616/LBC](#)

PROPOSAL: **Application for Listed Building Consent - Alterations to the Bell Frame and Bells.**

LOCATION: **St Mary's Church Barlon Road Little Bromley Essex**

Cllr Stock stated that they are replacing the wooden frame that holds the bells. They have now raised the monies, and the project is going ahead.

Cllr Stock proposed that the council support the application, 2<sup>nd</sup> Cllr Smith Unanimously agreed, Clerk to make representation.

### **90/12. Traffic Calming through village / Speeding / VAS Sign**

- To receive any updates and to agree any actions  
Cllr Fairley stated that she spoke with Cllr Guglielmi and he has now passed it over to Mark Platt (Deputy Cabinet Member for Highways) but he was not getting very positive responses from Essex Highways.

### **90/13. Bus Stop**

- To receive any updates and to agree any actions  
Cllr Barrett has requested that the name of the Bus Stop be changed but has yet to receive a response. Cllr Barrett to chase.

### **90/14. Bus Shelters**

- Carpark Side (towards Lawford) To receive any updates and to agree to any actions
- Wisteria Cottage Side (Towards A120) To receive any updates and to agree any actions  
Cllr Guglielmi has also asked Mark Platt to look into getting a formal response.

### **90/15. Neighbourhood Plan**

- To receive an update on actions since the last meeting and to agree on the next steps. Cllr Stock stated he received an email from William Fuller at Tendring who has been extremely helpful, asking how we were progressing as it had been several months since hearing from LBPC. Article was placed in the Bromley Messenger, and email to the village email group, stating that we are in the process of drawing up the plan and what it does and does not mean. Looking to shape the future development within the village, which we would like to control. It should be a positive document about where any development can and can't go within the village. Stated that he has started work on an online questionnaire and once agreed with the other Councillors, go out to Little Bromley parishioners to start to formulate a process. Stated that he welcomed everyone to be involved in the process for vision and aspirations. Stated that Little Bromley currently do not have any assets, but that could change in the future. It would start to form credibility with Planning Inspectors and the Planning Authority and add some weight to our suggestions.  
Cllr Hodgkiss suggested there may be others within the village that might like to be part of the process. Cllr Barrett previously suggested that there be a public exhibition to outline and showcase what the proposals might look like. Cllr Stock stated that would be the next stage with hopefully all parishioners getting involved. Suggested not only doing anonymous online questionnaire, that also a leaflet drop would be appropriate. Cllr Stock stated that government suggested up to 30 houses were to be built in Little Bromley, which would massively change the nature of the village, and would not be sustainable. Therefore, LBPC need to identify where houses could be situated that would work within the village boundaries.

### **90/16. P.O.W.E.R – People Opposing Widespread Electrical Ruin Campaign Group**

- To receive any update  
A couple of posters have been updated to reflect the 27<sup>th</sup> November representation deadline for planning inspectorate, and flyers have gone out regarding the public meeting on the 21<sup>st</sup> November.

### **90/17. The Great Grid Upgrade**

- National Grid - Pylons and Proposed Substation  
*To confirm arrangements for co-hosting a public meeting with Ardleigh Parish Council on Friday 21<sup>st</sup> November in connection with the National Grid DCO*  
Cllr Hodgkiss stated that there will be various representatives attending the meeting, including Sir Bernard Jenkin MP, Mark Woodger (Essex CC), Gary Guiver (Planning TDC) Cllr Carlo Guglielmi (ECC). Martin Snook presenting for Essex Suffolk Norfolk Pylons
- Five Estuaries Windfarm - Underground Cables and Proposed Substation  
Cllr Fairley stated, DCO decision is due December 2025
- North Falls Windfarm - Underground Cables and Proposed Substation  
Cllr Fairley stated, DCO decision due in January 2026
- Tarchon  
Awaiting update
- To discuss updates in respect of the above infrastructure projects and to agree next steps. LBPC will be making a relevant representation to the Planning Inspectorate in respect of National Grid's N2T proposal by the 27<sup>th</sup> November 2025 deadline.

#### **90/18. Correspondence**

- Received from Cllr Fairley regarding the breach of planning control at west end of Hunyani, Ardleigh Road, Little Bromley. Alleged unauthorised building works – Erection of Building and proposed use.  
Planning services stated that they attended the site and will make a report within 21 days of the visit, to establish if any planning control has been breached.

#### **90/19. Urgent items**

##### **Application No 26/01685/FULLHH**

Planning application for Hunyani, Ardleigh Road, Little Bromley  
Single storey Side Extension and detached cart lodge.

This was a very last-minute planning applications, the details of which had only come through a few hours before the meeting and no printed plans or drawings were available for members of the parish council to view.

It was proposed by Cllr Stock, seconded by Cllr Smith and resolved, that in respect of planning application 25/01685/FULHH the parish council wishes to express strong objections to any development that will have a negative or detrimental impact on the mature trees in that part of the village, specifically the natural arboreal tunnel created by mature oaks and other trees in Ardleigh Road, as well as other trees in that vicinity.

The parish council is particularly concerned with, and would object to, any new vehicular access being created onto Ardleigh Road, both for reasons of highway safety, but also due to the loss of and/or damage to existing trees and hedging.

It is requested that that Tendring District Council's tree officer be asked to consider whether the existing mature trees are adequately protected by preservation orders, Cllr Stock to write objection, to be submitted by Clerk on TDC Planning Portal

#### **90/20. Public Participation**

None

#### **90/21. Next meeting date**

Thursday 15<sup>th</sup> January 2026 @ 7.30pm

**Meeting Closed @ 20.45**