



# Little Bromley Parish Council

## NOTICE OF MEETING

**Dear Councillors,**

Please accept this summons to attend a meeting of Little Bromley Parish Council on **Thursday 22 January 2026 at 7:30pm** at The Haywain Public House, Little Bromley.  
Members of the Press and the Public are welcome to attend.

**Signed:** *Elizabeth Ridout* Interim Parish Clerk **Date:** Friday 16 January 2026

## AGENDA

- 1. Welcome and apologies for absence**  
To receive and note any apologies for absence submitted by Members.
- 2. Minutes of the last meeting**  
To approve and sign the minutes of the Extraordinary meeting held on Thursday 8 January 2026, previously circulated.
- 3. Declarations of Interest**  
Members are requested to declare any Disclosable Pecuniary Interests or other relevant interests, and the nature thereof, in respect of items listed on this agenda.
- 4. Public Participation**  
Members of the public are welcome to speak. Questions relating to agenda items will be responded to during the relevant discussion.
- 5. Reports**
  - a) County Councillor
  - b) District Councillor
  - c) Parish Councillors
  - d) Footpath Warden
  - e) Police
  - f) Clerk
- 6. Standing Orders**  
To consider and adopt the revised Standing Orders for Little Bromley Parish Council.
- 7. Financial Regulations**  
To consider and adopt the revised Financial Regulations for Little Bromley Parish Council.
- 8. Bank mandate**  
To receive an update from Cllr Barrett on recent changes to the Council's bank mandate and agree any actions required.
- 9. Information Commissioner's Office Registration**  
To consider the Council's current position regarding ICO registration and determine any steps needed to ensure compliance.
- 10. Defibrillator**  
To explore options for the ongoing maintenance of the village defibrillator and agree next steps.
- 11. Neighbourhood Plan update**  
To receive an update from Cllr Stock on progress with the Neighbourhood Plan.
- 12. Memorial Garden – St Mary's Church**  
To receive an update on the Memorial Garden proposal, which remains in progress within the Diocese's Faculty System.

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## 13. Local Plan update

To receive an update on proposed development affecting Little Bromley and consider any implications for the parish.

## 14. Infrastructure Projects

- National Grid - Pylons and Proposed Substation
- Five Estuaries Windfarm - Underground Cables and Proposed Substation
- North Falls Windfarm - Underground Cables and Proposed Substation
- Tarchon

To discuss updates in respect of the above infrastructure projects and to agree next steps.

## 15. Accounts

To receive confirmation from the Accounts Monitoring Officer that the accounts are in order and to note any relevant updates.

## 16. Approval of payments

VCS Websites Ltd – website hosting, website build and transfer of information	£215.00
ICO registration fee (direct debit)	£47.00
Microsoft 365 Business package	£138.24

## 17. Date of next meeting – Thursday 19 March 2026 at 7:30pm

Members are reminded that items of business for inclusion on the agenda should be submitted to the Clerk by Tuesday 10 March 2026.